

SHARING BEST PRACTICES



https://skytte.ut.ee

MOOC Desgin Process

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E-LEARNING AND MOOCS AT SKYTTE

Brief stats about e-learning activities of the institute and our competences in the field

MOOC BASICS

Brief overview of distinctive features of a MOOC. How it differs from a traditional ecourse?



J DESING AND IMPLEMENTATION PROCESS OF MOOCS

Insights on design and didactics of e-courses and MOOCs development on the example of Common Challenges course ("E-course of the Year 2022" in Estonia).

CONCLUSION AND RECOMMENTATIONS

Recommendations on implementation and design strategies. Lessons learned.

Tech instructions for online participants



- IF YOU ARE NOT A SPEAKERS PLEASE KEEP YOUR
 MICROPHONE MUTED.
- PLEASE TYPE YOUR QUESTIONS IN THE CHAT.

PLEASE TRY TO BE ON TIME FOR THE WORKSHOP (GROUP ACTIVITY)

Learning outcomes



By the end of the training, you will:

- understand the difference between the MOOC and a traditional e-course.
- recognise the major instructional design frameworks for a MOOC development.
- have a comprehensive overivew of the MOOC development process, from idea generation to course implementation.



Skytte Institute

- Belongs to top 150-200 Politics & International Studies departments in the world (QS World University Rankings 2024)
- Provides education to over 400 students each year (BA, MA & PhD)
- Since 2015, 352 published articles by staff, close to one-third in high impact journals (1.1)
- Revenue from the research-based projects between 2016 - 2023 around 15 million EUR.

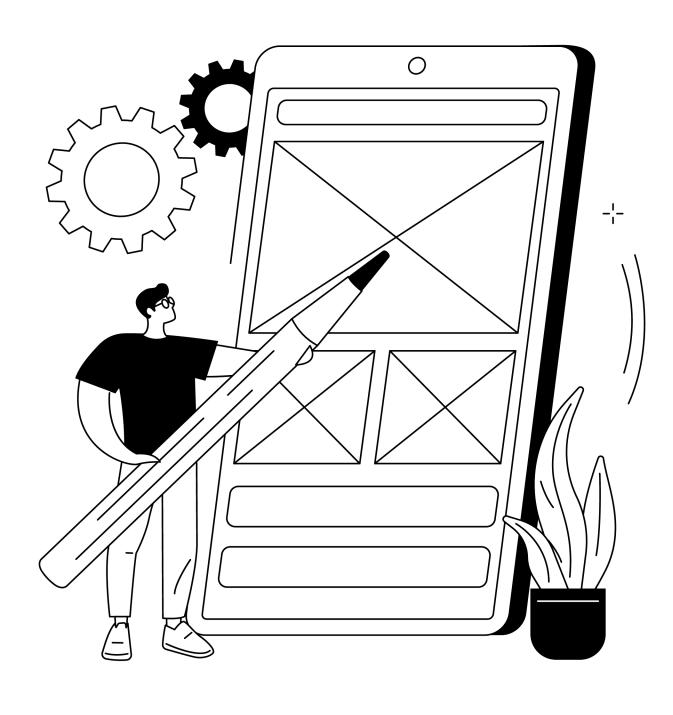
Source: https://statistika.ut.ee/ut/



E-learning at Skytte

- Among the **first institutes** to launch a MOOC in 2013.
- Since 2013, more than 15 MOOCs have been developed by the Institute.
- More than ten courses since 2016 have received the "Estonian E-course Quality Label" (EKKA)
- **Three course** received the highest awarded "E-course of the year" (2020; 2022, 2024) + nomination in 2023 for "E-course of the year".
- Around 93% of the institute's curriculum is supported with e-learning.

MOOC basics



Definitions & features



WHAT IS A MOOC?

A MOOC stands for

- Massive hundreds or thousands of of people can join it.
- Open it is freely accessible to a world-wide audience.
- **Online** most of the learning takes place online, allowing learners to decide when, where and how fast to learn.
- **Course** it is not just information on a website, but a logically-organised unit of learning.

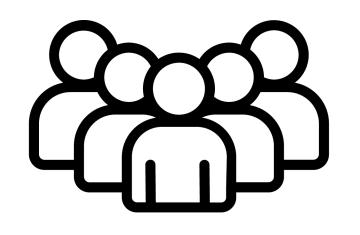
MOOC vs online (e-) course

E-COURSE/ONLINE COURSE

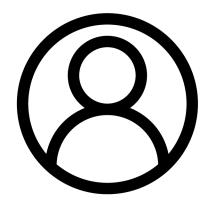
Participant **numbers fixed** and **limited** with maximum numbers in the hundreds or low thousands

Participants are expected to have **focussed motivation** to earn credit or certificate

Profile: **similar cohorts** at fixed stages of school or career (first years, mature students, professionals). Often united by geography or nationality.







MOOC

Usually have no limits, and have attracted thousands of participants

Participants have a **wide range of motivations** ranging from dipping in to see how a course is taught, to browsing, engaging with a community or achieving a certificate.

Mixed cohorts with mixed ages, backgrounds, country of origin, language capabilities

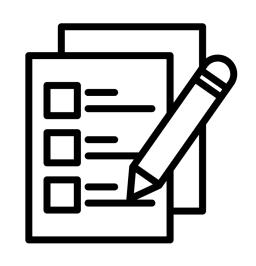
MOOC vs online (e-) course

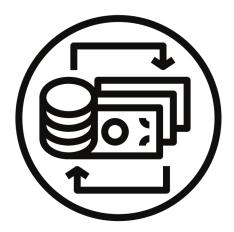
E-COURSE/ONLINE COURSE

Assessment: is a key motivator for students; needs to be **rigorous**, **aligned** with learning objectives and institutional and/or professional standards.

Costs: participants will **pay** for the course (directly or indirectly)

Teacher is **responsible for teaching, guiding** students through the prescribed curriculum, **providing personalised feedback**, managing formative and summative assessments and awarding the qualification.







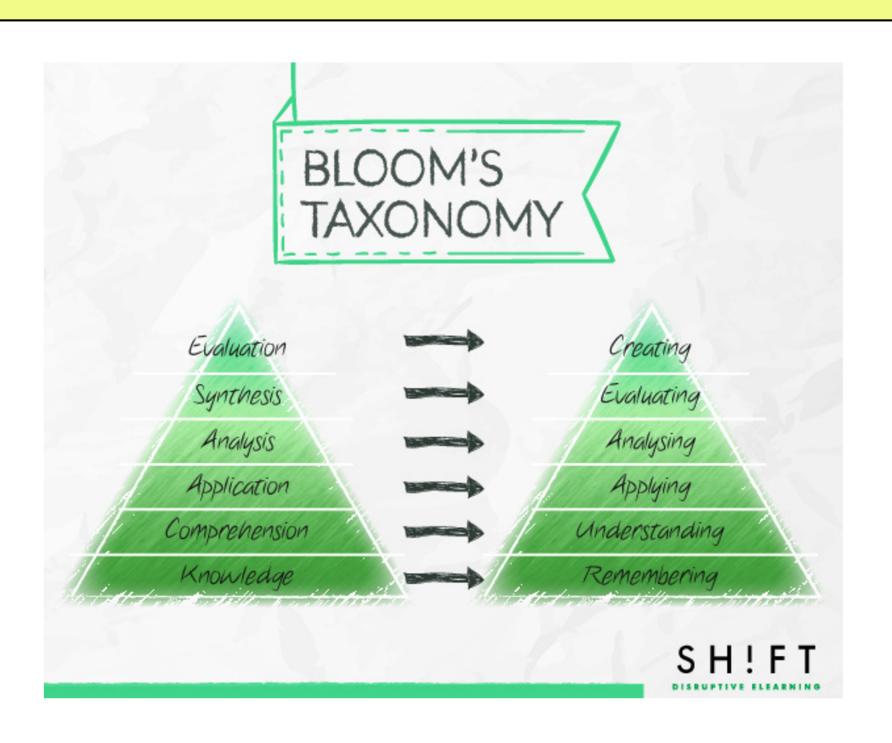
MOOC

Assessment is **optional, flexible** and may not be a motivator for all participants, yet creative and innovative assessment practices can drive participant behaviour.

Participants access the course for **free**, paying only in terms of the cost of an internet connection, and having the option to buy a certificate upon successful completion.

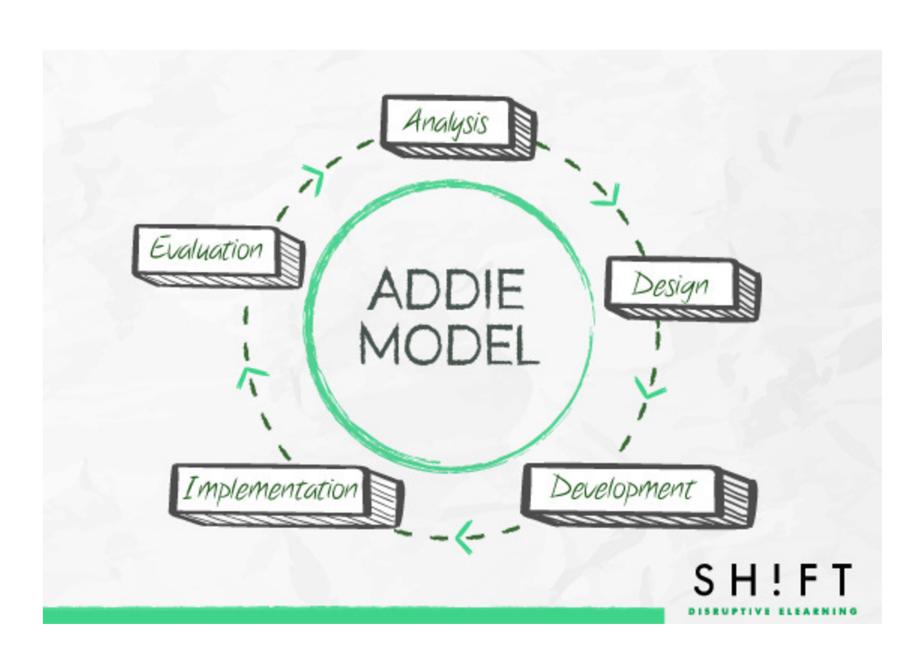
Teacher's role is **present but limited**; time and resource constraints do not allow for personalised teaching or guidance or marking assessments. Students are expected to be **self directed.**

Instructional Design Models for a MOOC



- In 1956, <u>Benjamin Bloom</u> created a classification system of measurable verbs to describe and organize the different levels of cognitive learning. In 2001, the six dimensions were modified by Anderson and Krathwohl and are known as the "Revised Taxonomy."
- The taxonomy pushes the learners past the lower steps of learning (of knowledge and remembering) and into the domain of deeper understanding, reflection, and application of knowledge to develop a learner's individual process of solving problems.
- It is a great way for establishing learning objectives that engage learners with the content and ingraining new knowledge and concepts.

Instructional Design Models for a MOOC



ADDIE stands for Analysis, Design, Develop, Implement, and Evaluate.

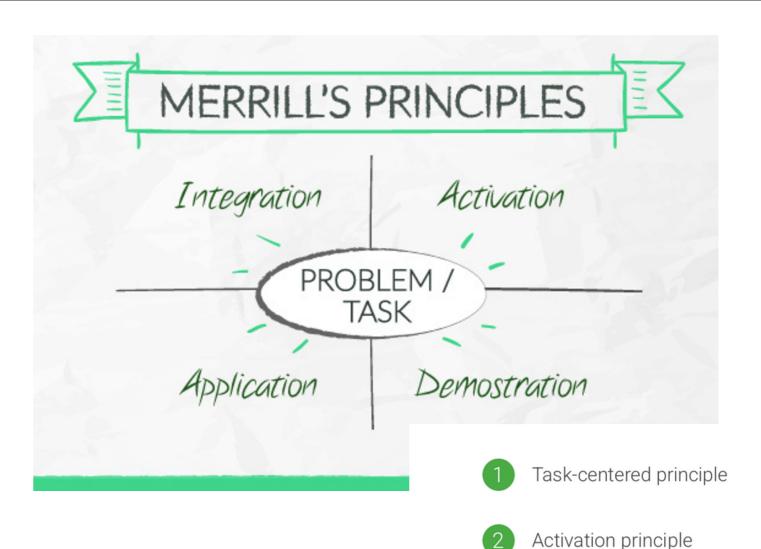
- **Step #1 Analysis** Why is the training needed? The instructional designers (IDs) answer this question after exhaustively collecting information and profiling target learners, and understanding the needs and expectations of the organization. Analysis drives design and the development process.
- **Step #2 Design**—In this phase, IDs select the instructional strategy to follow, write objectives, choose appropriate media and delivery methods.
- **Step #3 Development** IDs utilize agreed expectations from the Design phase to develop the course materials.
- **Step #4 Implementation** The course is released/rolled-out, delivered, to the learners, and its impact is monitored.
- **Step # 5 Evaluation** Is the course providing the expected results? IDs collaborate with the client and evaluate the impact of the course based on learner feedback, surveys, and even analytics.

Instructional Design Models for a MOOC

Demonstration principle

Application principle

Integration principle



The principles promote learning in the following manner:

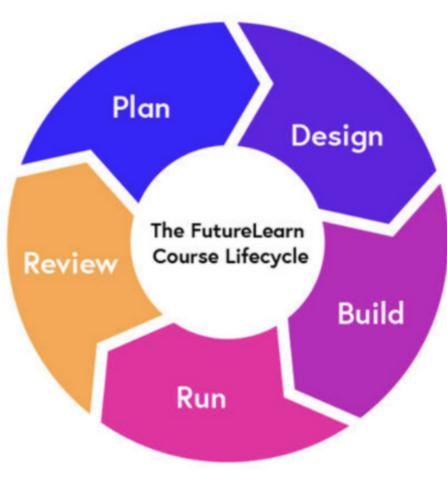
- Learning starts with real-world problems. Students should be able to relate to **problems and tasks** they can handle.
- A course must activate existing knowledge base of the learner; hence aiding them connect previous knowledge with the new one.
- A course must **demonstrate the knowledge** (both visually and through story telling) so that it leverages different regions of the brain, hence retaining it longer.
- Allow them to apply new information on their own. Let them practice and learn from their mistakes. Let them see how your new material works in concrete situations
- The course must offer possibilities for **integrating the knowledge** into the learner's world through discussion, reflection, and/or presentation of new knowledge.

MOOC development stages

Plan - defining objectives and sharing the vision. .
High-level proposition level decisions re stakeholder requirements, audience, objectives, outcomes.

Output: Course Proposal

Review - gathering data, evaluating against objectives



Run - quality assurance, testing and live deployment Design - Sketching and storyboarding learning activities at step level detail.

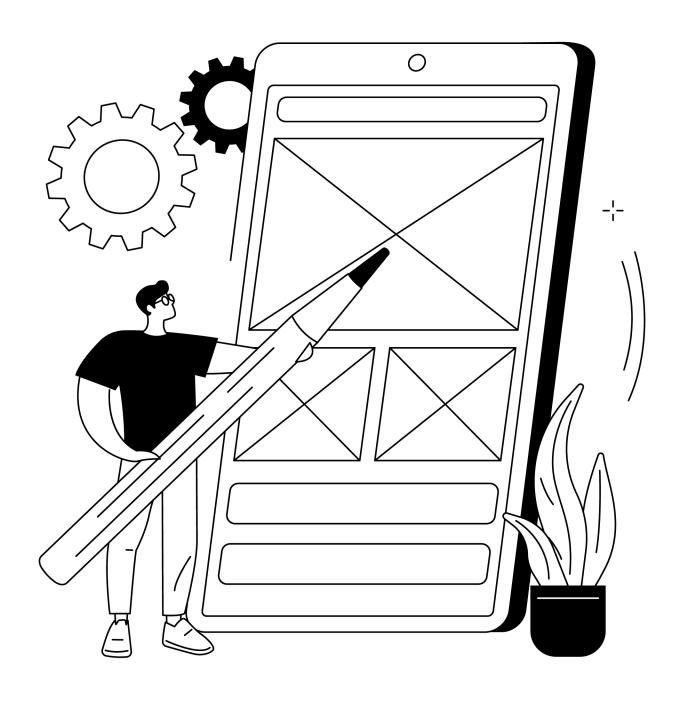
Output: Course Outline

Build - creating and editing high quality digital media, creating editorial manuscripts, course build on the platform.

Output: Media and manuscripts

Final course build

From theory to practice



Building the MOOC: Context Example of "Common Challenges"

PREVIOUSLY DEVELOPED MOOCS

Between 2016 -2019, Skytte launched several MOOCs (SVJS.TK.011, P2ECT.TK.046) on the topic of Eastern Partnership and regionalism.

OUTCOMES

2710 registered participants

99 countries represented

2 e-course quality marks

Source: Study Information System, UT, 20216 - 2021

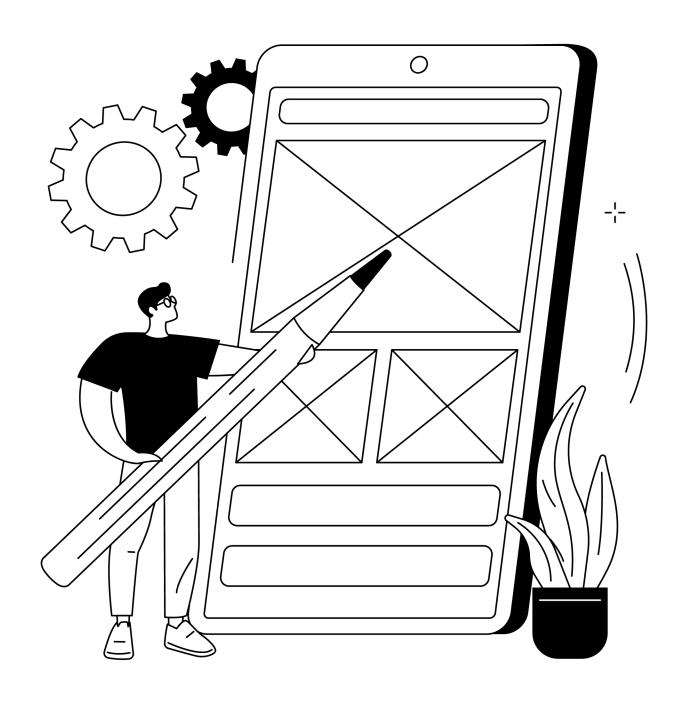
✓ FUTURE

- -Growing interest and **demand** from the participants and students
- -Sustainability of the MOOC, potential "remake"
- -Update and upgrade of content
- -Changing landsape and trends in online learning (flexibility, multi-track, micro-credentials, collaborative learning, etc.)

Funded Jean Monnet Module
"NearEU"

Design phase

From idea to reality



Design and Delivery Roadmap



2-3 weeks



3-4 weeks



5-8 weeks



Ideation



Syllabus outline, material collection (1)



Course plan outline, detailed lecture plans, scripts, material collection (2) + review of scripts/editing



Ideation: Setting priorities for a new MOOC launch



REFLECTION

Reflecting on post-evaluation reports of previous MOOCs:

- -what have we learned?
- -what worked?
- -what could be improved?

Ideation: Setting priorities for a new MOOC launch



CONCEPT NOTE

Target audience - for who are we designing the MOOC (final year BA students, first year MA students)

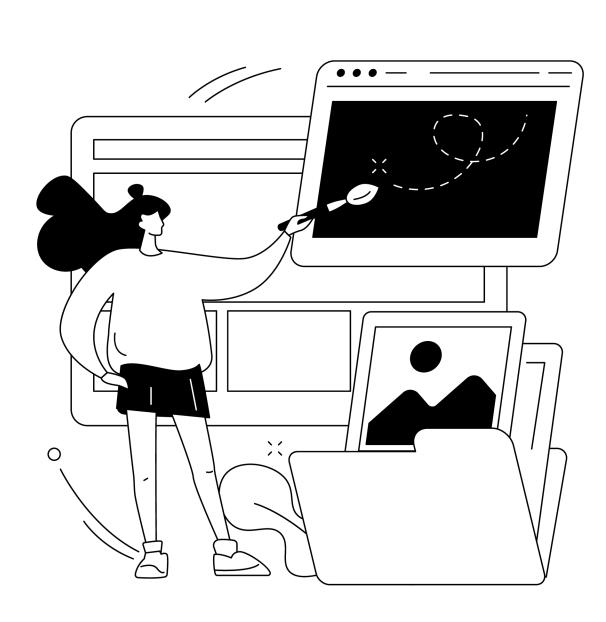
Instructional design - how shall our new MOOC look like (emphasis on diversication of content)

Use and diffusion of content - how MOOC could be integrated with already exisiting content and courses on campus? ("orientation" material for students interested in the MA program IRRS)

Setting deadlines and timeframe for production (taking into account the volume of content)

Identifying key staff members - who will be involved, division of responsibilities

Course design: key principles for selecting and designing content





Key priority: emphasis on diverse and complementary content. Each element in the course should complement each other and give students full overview of the topic from different angles and analytical depth

Example:

- **Knowledge clips** short videos commentary on basic definitions and concepts (between 10-15 minutes per each), which will give participants of the course a general overview of key concepts related to comparative regionalism. The following format of material will be provided during weeks 1-2.
- Academic commentary/round-table discussions video lectures with interventions from academic experts will provide a more in-depth and critical overview of integration process and comparative dimension between EU and EEU in terms of regional integration. The video lectures are between 20-30 minutes in length and will be facilitated between weeks 3-4 and 6.

Design and Delivery Roadmap



4-5 weeks



3-4 weeks



5-6 weeks



Filming videos (lectures + guest interviews, trailer)



Designing course assignments



Designing Moodle page, registering course in SIS, review (syllabus) & demo test page





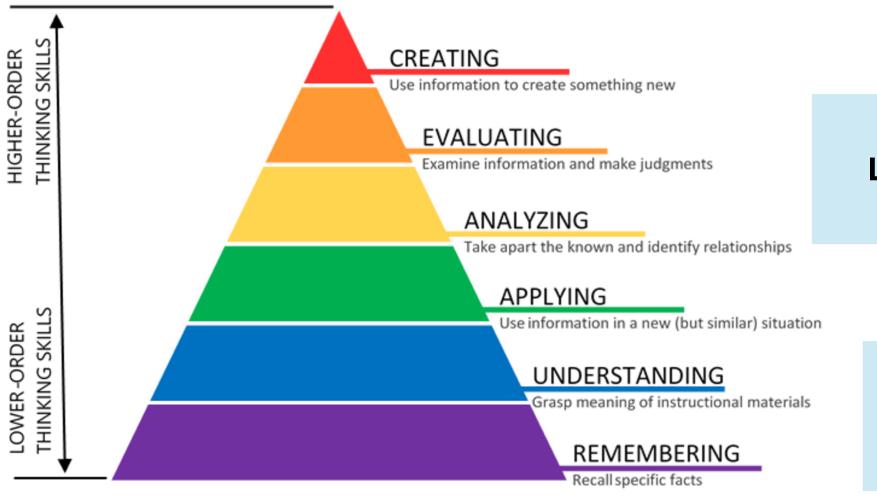


Designing course assignments: key principles

7

When designing course course assignments: refer to your course syllabus (course objectives) + classics (Bloom's taxonomy)

BLOOM'S TAXONOMY – COGNITIVE DOMAIN (2001)



Level 3-5

Written assignments (weeks 3,4 +6)

Level 1 + 2

Quizzes + discussion prompts (weeks 1-2 + week 5)

Design and Delivery Roadmap



4-6 weeks



6 weeks



4 weeks (1+3)



Course marketing and dissemination



Course implementation



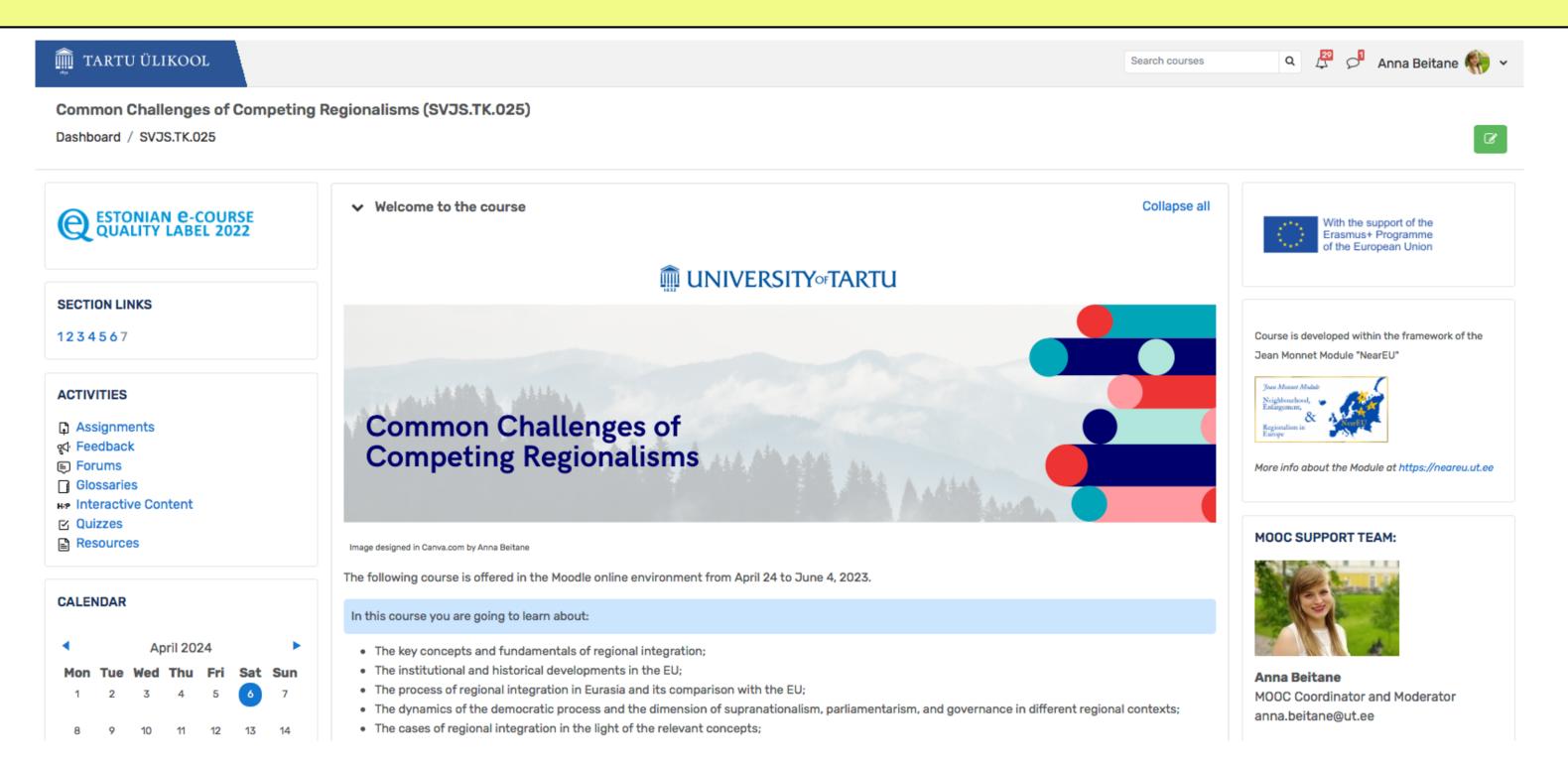
Issuing certificates. course postevaluation + future steps (adjustments)







End "product" - the MOOC





End "product" - the MOOC



Image designed in Canva.com by Anna Beitane

In this section we will introduce the main concepts and theoretical perspectives that relate to the processes of regional integration and regional cooperation in Europe and beyond. After discussing such dimensions as supranationalism, sovereignty, and hegemony we will connect them to historical examples of regionalism. Concrete examples and their practical applicability will be discussed in the light of the neo-functionalist, inter-governmental, and federalist framework.

Upon completing this section, you will:

- · be able to name and distinguish core definitions of regionalism and models of regional integration;
- · be able to identify the conditions behind emergence, consolidation and diffusion of regionalism;
- . be able to distinguish core features of neo-functionalism, inter-governmentalism and federalism
- Contextualising competing regionalisms in light of the war in Ukraine

In the following video, our lecturer Dr. Stefano Braghiroli is going to provide an update to the debate about competing regionalisms in the light of the war in Ukraine. The video is intended to provide an more up-to-date context to the issues discussed in the course.

- H-P Video lecture (knowledge clip): introduction and definition of toolbox
- Reading material 1
- H-P (optional) Self-check: flashcards key terms (week 1)
- ☑ Quiz

Receive a grade Receive a passing grade

(optional) Community board

You can use this Padlet as a collaborative space. Feel free to post your questions and comments about the issues discussed in the readings and video lecture, as well as to upload any interesting readings and other content that is related to the week 1 topic. You ARE NOT ALLOWED TO COPY RIGHT ANSWERS TO THE QUIZ IN THE FOLLOWING

MOOC overview:

- 6 weeks
- Material is open on the weekly basis
- Deadlines: bi-weekly
- Workload: 2 ECTS (52 AH),
- Volume of material: 5 hours of video study material as well as 221 pages of compulsary readings
- The final assessment of the course consists:
 - -two multiple-choice quizzes 2x20 =max 40 points
 - -written assignments 3x20 = max 60 points
 - -contribution to the forum "sufficient/insufficient" Total: 100 points

Implementation phase

Show time!



Implementation: before the launch of the MOOC



2-3 weeks





Recruiting and meeting with the MOOC assistant (helps and tracks forum discussions, replies to students emails, helps with organising grading process and with post-evaluation report)



Preparing "getting started with the course" material, study tips ("how to take an online course, how to organise your study process" + tips on "participating in a discussion"). Recording screen capture video of Moodle page (how to navigate through course material)



Managing course with an international audience. Consider:



Light Experience of taking online courses

Any limitations (socio-economic, health, language, etc.)

Geographical reach + connectivity (ICT infrastructure)

Level of exposure to the topic

Implementation: before the launch of the MOOC



3 day before







Writing notication email/instructions on how to login



Greetings message on course forum + tips on getting started. Giving time to login (over weekend) + replying to questions



During the course: general plan of action



Mon: Opening course material + announcement on the course forum



Dear all,

welcome to the third week of our MOOC! Thank you to those of you who managed to meet the hard deadline for Quizzes 1 and 2. We hope that you found the course material so far useful and engaging! During the third week of the MOOC, we will discuss the cases of Eastern Partnership countries (i.e. Armenia and Ukraine) in relations to the process of European Integration and regional cooperation in Eurasia and in the context of evolving EU-Russia relations. In this respect, the third week of the MOOC contains:

- 1. Video lectures (see *Guest interview: the case of Armenia*; and *Guest interview: the case of Ukraine*), where our lecturers Dr. Andriy Tyushka and Mr. Gor Petrosyan, will discuss Ukraine's and Armenia's progress and relations with the European Union as well as the future trajectory of the following partnership.
- 2. Reading material (uploaded in a PDF file format), which will complement information provided in the video lecture. Please pay attention that in the readings description section, we indicated which page numbers should be covered for each week. The compulsory readings for this week is the material by a) Zarembo, L. and Litra, L. Chapter 2. Ukraine: New engines for the partnership, p.28-41. In: Secrieru, S. and Saari, S. (eds). The Eastern Partnership A Decade On. Looking back, thinking ahead. EU Institute for Security Studies, 2019; and b) Hovhannisyan, M. Chapter 6. Armenia: Striving for complementarity, pp.84-95. In: Secrieru, S. and Saari, S. (eds). The Eastern Partnership A Decade On. Looking back, thinking ahead. EU Institute for Security Studies, 2019.
- 3. (optional) Background information on Armenia and Ukraine in the EaP: if you are new to the topic and would like to read more detailed information about the main milestones of the EU's engagement with Armenia and Ukraine.
- 4. Forum post: after familiarizing yourself with the videos and readings, please submit your forum post contribution via Moodle, following instructions described in the assignment section, where you can also find the question for the forum contribution. Please upload your answers strictly in the dedicated section for submission of this assignment.

 Answers posted in Padlets or announcement forums will not be considered valid. Forum contributions are accepted until Sunday, March 20th, 23:55 PM, EET! We recommend submitting your tasks as either word or PDF files (you are more than welcome to use the provided template for submitting your contribution). Please make sure that you read through all instructions and get familiar with the evaluation criteria. Please note that the grades for forum contribution will be available after the deadline as we might take a couple of days to grade all submissions. We are going to inform you when the grades will be ready via Moodle announcement.

NBI Please note that there are no flash-cards or community board sections for this weekl

If you have any issues with accessing material or any other course related questions, please do not hesitate to contact our MOOC management team (Anna and Amil).

Good luck with the course assignment!

MOOC team

Course trailer and course navigation

In the following section, you will find useful video clips introducing you to the structure of the course as well as tip

Course syllabus and grading policy

In the following section, you will find useful documents in regard to the course organization, assessment criteria, Please make sure that you are familiar with these documents before the start of the course.

Study tips for participation in an online course

In the following section, you can find useful tips and guidelines on how to organize and manage your study proces online discussion. We highly encourage you to read these tips before the start of the course.

Course News and Announcements Forum

All news, updates and course announcements will be posted in the following section.

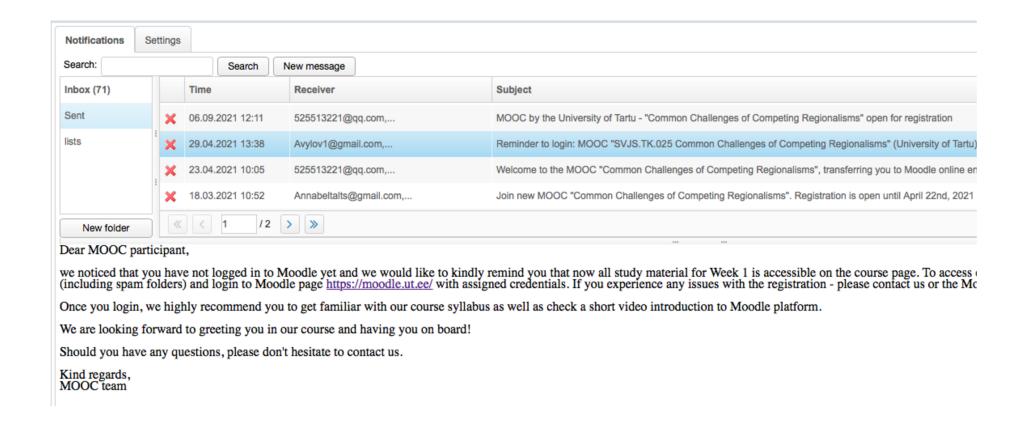
Technical Questions

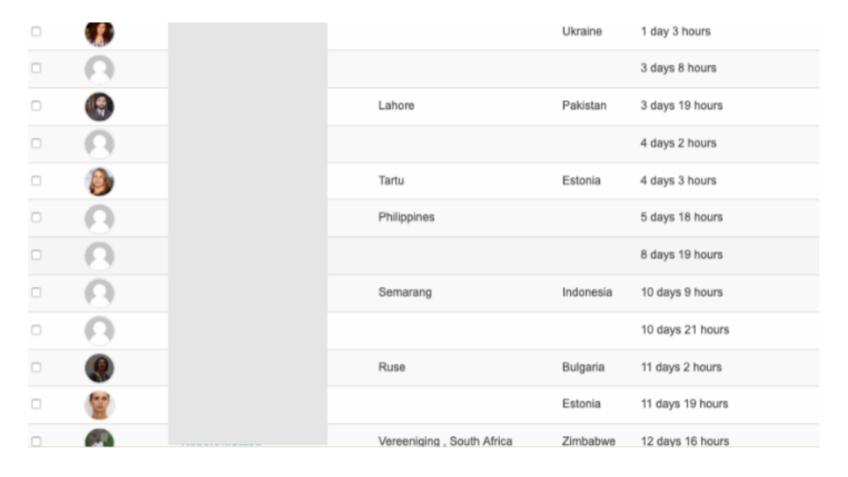
Please post all technical-related questions (if any) in this forum.

During the course: general plan of action



Thu: checking/notifying students who did not manage to login or did not login for a long time

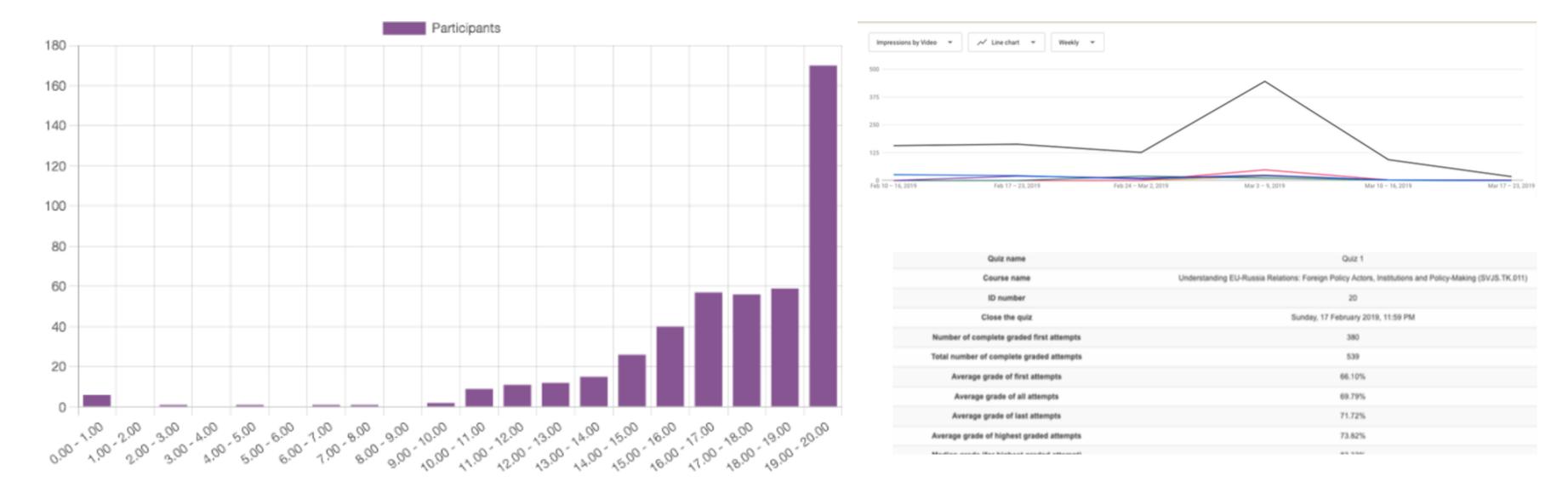




During the course: general plan of action



Fri: Checking level of engagement with course material (quiz attempts, Moodle stats). Sending reminders in Moodle forum about upcoming deadlines. Preparing/reviewing material for next week.



During the course: Ad-hoc tasks

Daily: replying to students' emails (shared resp. with MOOC assistant)

Daily: checking Technical questions forum + replying to questions/solving issues (shared resp)





Grading process



Prior to the course



During the course



After submission



Designing the template for analysis. Creating grading rubrics and grading policy criteria.



Explaining the requirements and instructions. Checking students submissions



Dividing works between teaching staff. Grading by using grading matrix/rubric (2-3 days). Results appear on Moodle with short feedback.







Grading process (examples)

Written assignment 1_SUBMIT

Receive a grade

Due: 23.05.2023 23:59:00

In order to complete the first written assignment, please follow these steps:

STEP 0 Before getting started with the assignment, make sure that you are familiar with the GRADING CRITERIA.

STEP 1 Make sure you are familiar with the readings and video lecture for the following week. For this assignment, you might also want to refer to the material provided in week 2.

STEP 2 Carefully read the instructions provided in TEMPLATE below (please follow the format provided in the template and stick to the word limit. Any text going beyond the word limit will not be evaluated). Template can be found and downloaded from below.

STEP 3 Submit the template (recommended formats - Word or PDF files) with your analysis to the submission page. After submitting your assignment, the page shall indicate that your work is "submitted for grading". You can check how to submit written assignments in the video Navigating through Moodle page (starting from 13:42 min).

NB! Ouriginal notification

General guidelines for this assignment:

- · Referencing we recommend students to use either Harvard or Chicago referencing styles.
- Academic writing & Plagiarism please make sure that your analysis is properly referenced and all sources are cleasection "Support material for written assignments" prior to starting written assignment and encourage you to take the issue of the prior to starting written assignment and encourage you to take the issue of the prior to starting written assignment and encourage you to take the issue of the prior to starting written assignment and encourage you to take the issue of the prior to starting written assignment.

Template_written assignment 1 (week 3).docx25.10.2021 10:56:10

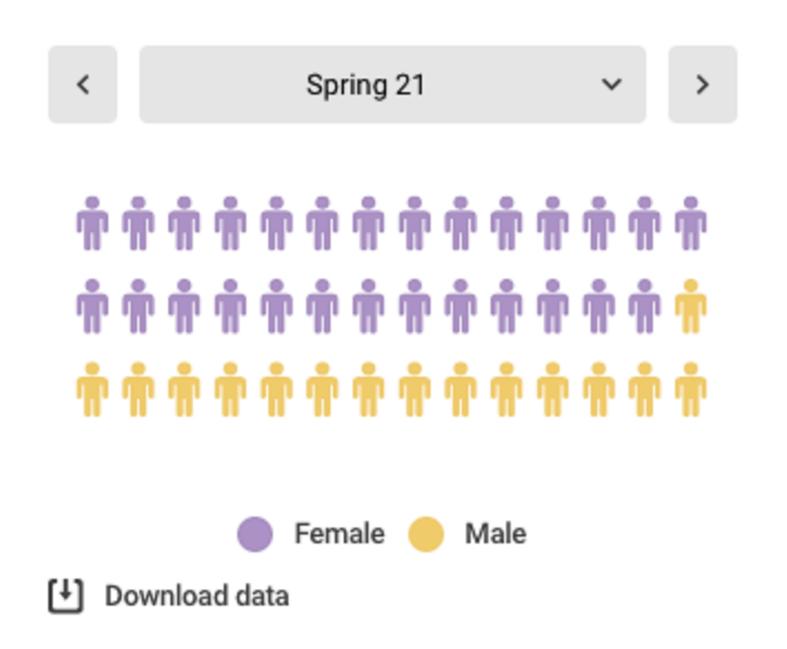
Explanatory component (Role of the Commission)	Absent O points	Minimal 1 points	Adequate 2 points	Satisfactory 3 points	Complete 4 points
Explanatory component (Role of the Member states)	Absent O points	Minimal 1 points	Adequate 2 points	Satisfactory 3 points	Complete 4 points
Explanatory component (Sovereignty)	Absent O points	Minimal 1 points	Adequate 2 points	Satisfactory 3 points	Complete 4 points
Explanatory component (Interdependence)	Absent O points	Minimal 1 points	Adequate 2 points	Satisfactory 3 points	Complete 4 points
References	Absent O points	Minimal 1 points	Adequate 2 points	Satisfactory 3 points	Complete 4 points

Post-Evaluation phase

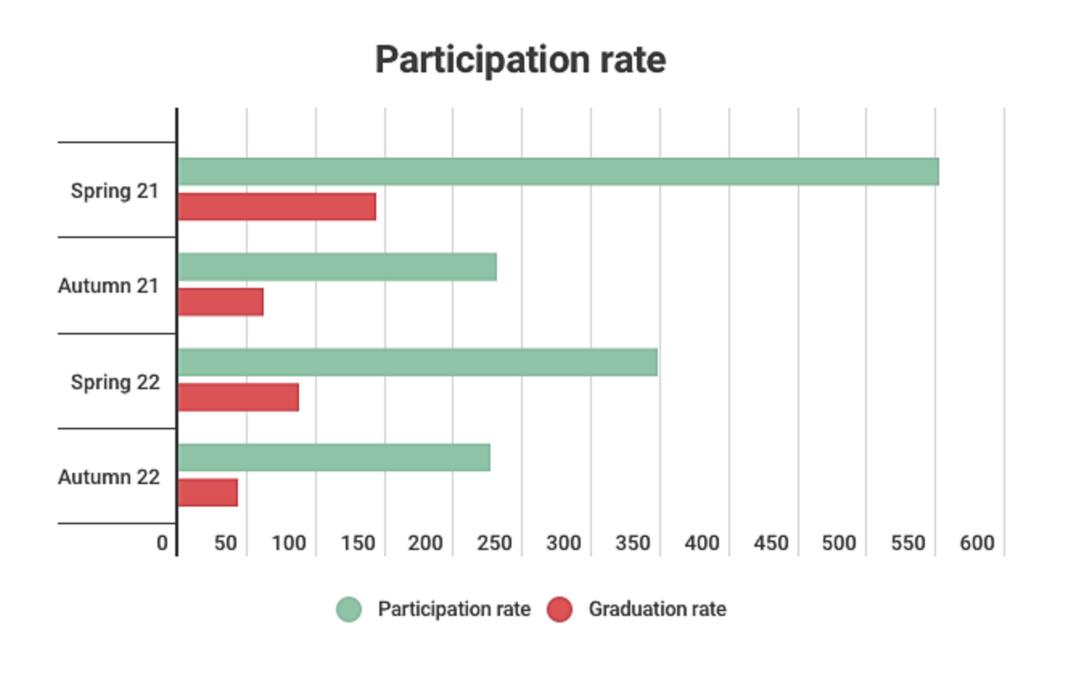
Reflect and review



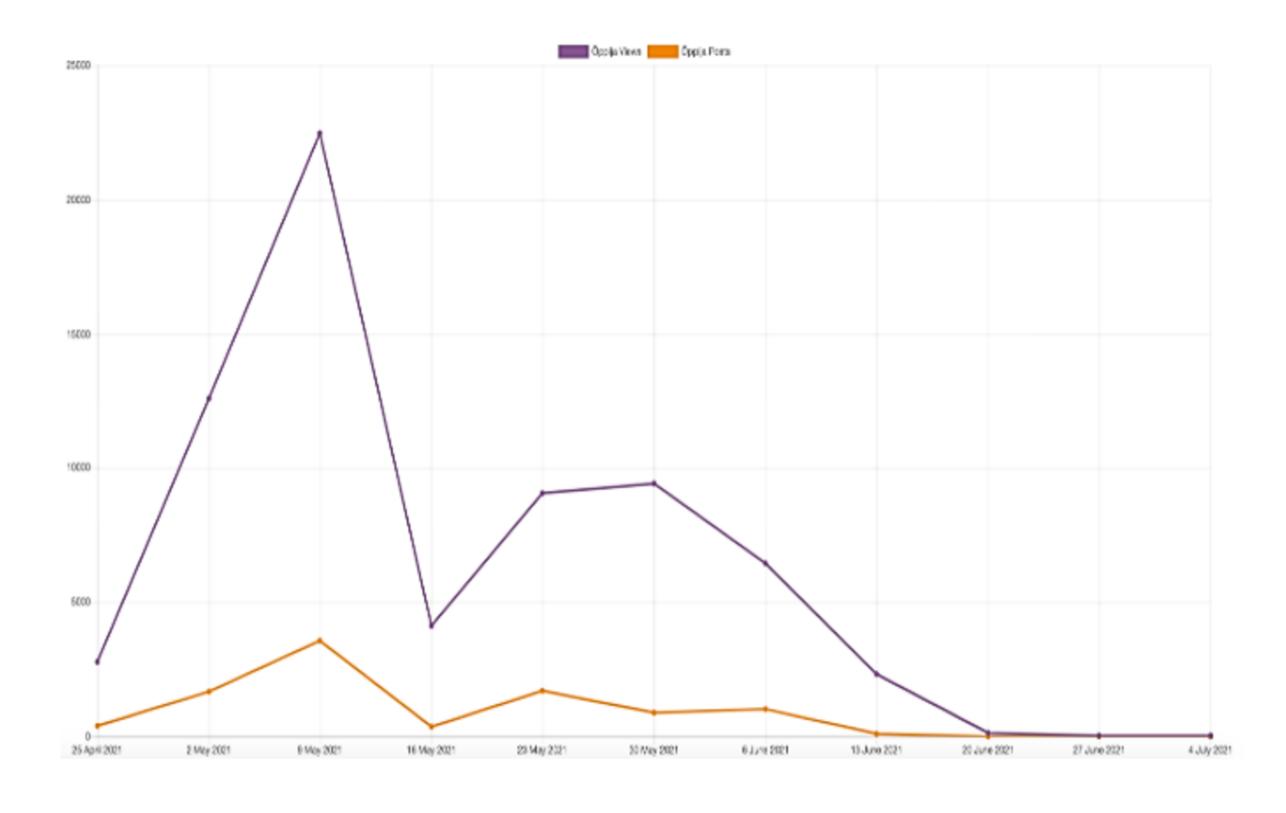
MOOC in brief: learners' profile



Data taken from the pre-course surveys (spring 2021, autumn 2021, spring 2022 and autumn 2022)

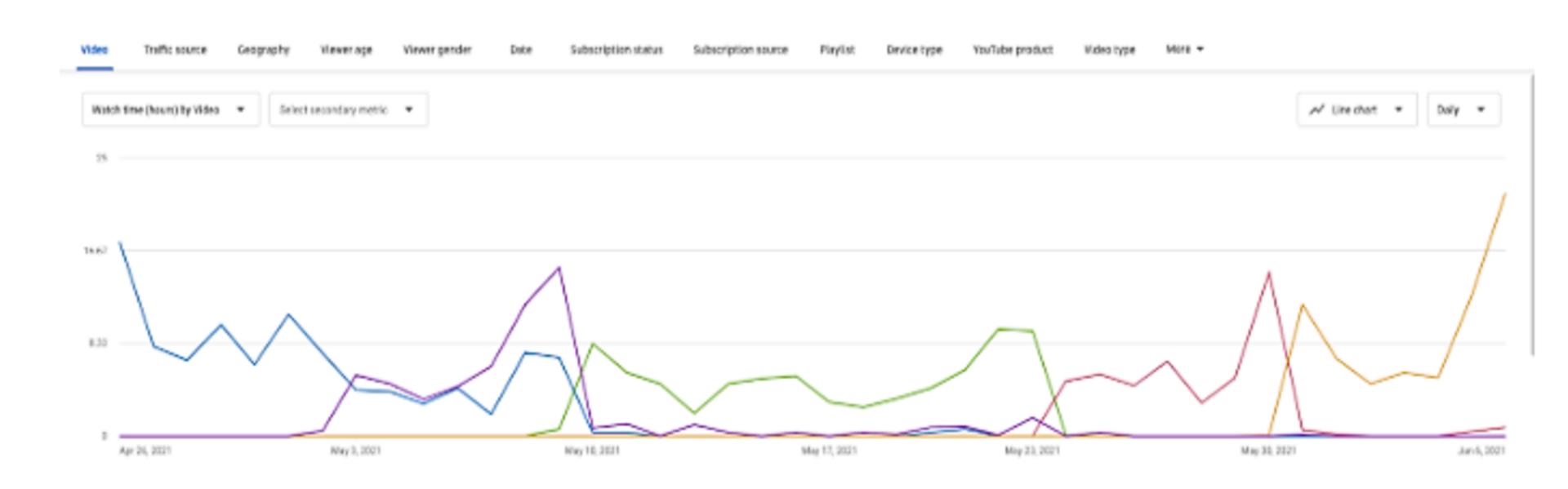


MOOC in brief: learning analytics (spring 2021)



Moodle engagement

MOOC in brief: learning analytics (spring 2021)



YouTube engagement

Post-evaluation feedback: overall picture



- **70.59** % strongly agreed that they have achieved the learning objectives of the course.
- 88.24 % indicated that they strongly agree that the course increased their overall knowledge and understanding of this field.
- 91.18 % strongly agreed that the course materials were up-to-date, well-organized and presented in sufficient depth.
- 73.53 % indicated that the Moodle page was easy to navigate and material was easily accessible.
- **79.41** % strongly agreed that the course presents a supportive e-learning environment.

Post-evaluation feedback: strengths of the course



"I find the design of the course wellthought, structured and interactive. Balanced combination of lectures, round table discussion and reading materials was extremely useful to navigate deeper into the topics. I also liked the diverse combination of evaluation methods (quizzes, written assignments, discussions), which made the whole learning path even more inspiring."

Lessons learned



- It might be good for the future to add time-stamps for YouTube videos (showcasing the parts which are discussed in the videos).
- Add in the course syllabus that active participation in the discussion prompt will be rewarded.
- Make clear, both in the course syllabus as well as on Moodle/grading rubric, what referencing system students should use (Harvard/Chicago style) or indicate the minimum criteria for referencing sources (author, title and date).

Sources used:

- Centre for Innovation in Learning and Teaching (CILT) (n.d.) How do MOOCs differ from formal online courses? Available at: https://cilt.uct.ac.za/projects-uct-massive-open-online-courses
- MOOC Creation (n.d.) MOOC Creation: A Guide to Developing Online Courses. Available at: https://sites.google.com/rug.nl/mooc-creation/home
- Shift eLearning (n.d.) Top instructional design models explained. Available at: https://www.shiftelearning.com/blog/top-instructional-design-models-explained
- University of Groningen (n.d.) MOOC Creation: A Guide to Developing Online Courses.
 Available at: https://sites.google.com/rug.nl/mooc-creation/home

Thank you for attention!

Дякую за увагу! Слава Україні!



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Workshop



Imagine this scenario



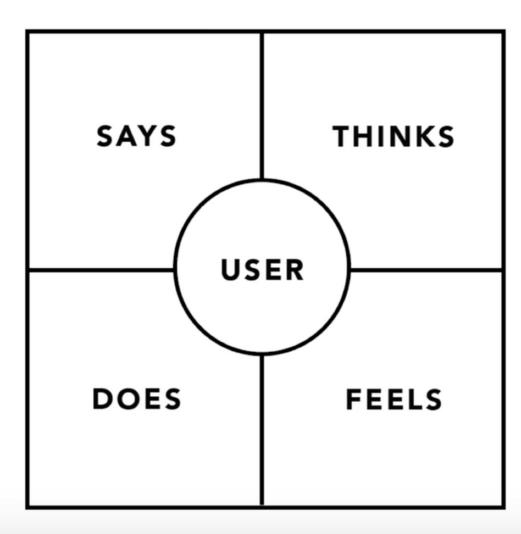
The head of your academic unit has **tasked** you with developing a **Massive Open Online Course (MOOC)** worth 1 ECTS. The primary goal is to attract more students to future degree programs, while also welcoming adult learners who may be interested in lifelong learning. To move forward with the MOOC, the head of the unit has requested you to prepare **a brief memo**, outlining the target audience, learning outcomes, and assessment approach.

In the next 1,5 h - discuss in small groups of 3-4 (max) people:

- select the topic of your MOOC
- your target audience/learner ("Empathy map")
- define your learning outcomes and possible assessment

Format of empathy map

EMPATHY MAP



Traditional empathy maps are split into 4 quadrants with the user or persona in the middle.

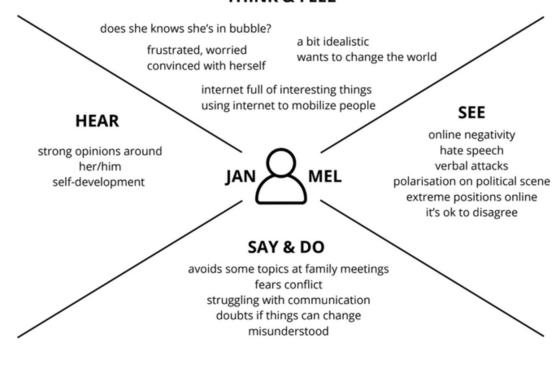
Empathy maps provide a glance into who a user is as a whole and are not chronological or sequential.

Source: Gibbons, S (2024). Empathy Mapping: The First Step in Design Thinking. Accessed at: https://www.nngroup.com/articles/empathy-mapping/

Format of empathy map

EMPATHY MAP

THINK & FEEL



PAINS

attention of people is short it's hard to mobilize fustration - why is it so?

GAINS

bubble awarness sense of community skills helpful to communicate also with difficult topics how to connect/ communicate better recognise the signs of polarisation Example of the map from Erasmus+ project
ActIPLEx Action for Interactive AntiPolarisation Learning Experiences for a Better
Democracy

Organisation of group work

- Group Division: form the group, consisting of 3-4 people
- Mapping session (25 minutes): each group works on the empathy map with four quadrants
- In person group: each participant is given post-it notes to write down their ideas for each quadrant, sticking them on a large printed empathy map
- Online participants: break out rooms + Padlet boards

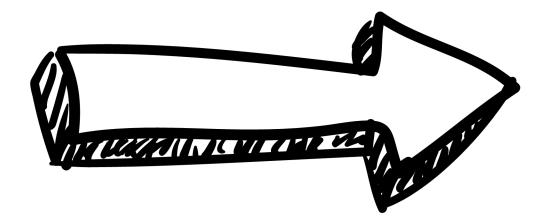
Filling in the map

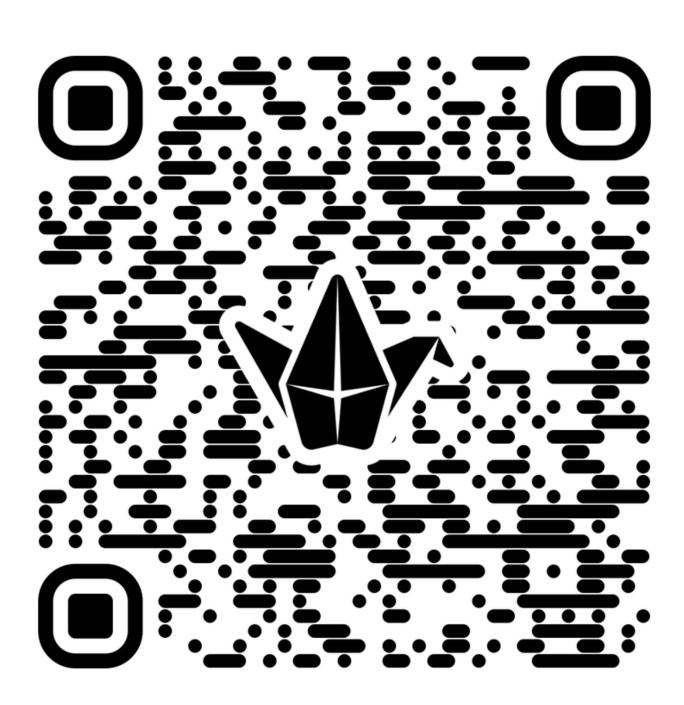
- What do learners **say**? (What do learners express as their needs concerning the topic?)
- What do learners **think**? (What do learners think about the topic? What do they already know or don't know?)
- What do learners do? (What actions do they currently take or struggle with concerning the topic of your future course?)
- What do educators **feel**? (What are their fears, frustrations, or excitements related to the subject matter?)
- Needs & Goals (What are **the most pressing needs and goals** for learners in relation to the topic?)

Filling in the map

For online group

Link: https://padlet.com/anna_beitane/em_10-02-workshop-cuhl7ujg1qjg4982





Share your group discussion (5-10 minutes)



- 1-2 (in person) groups share their map with others
- 1-2 (online) groups share their discussions with others

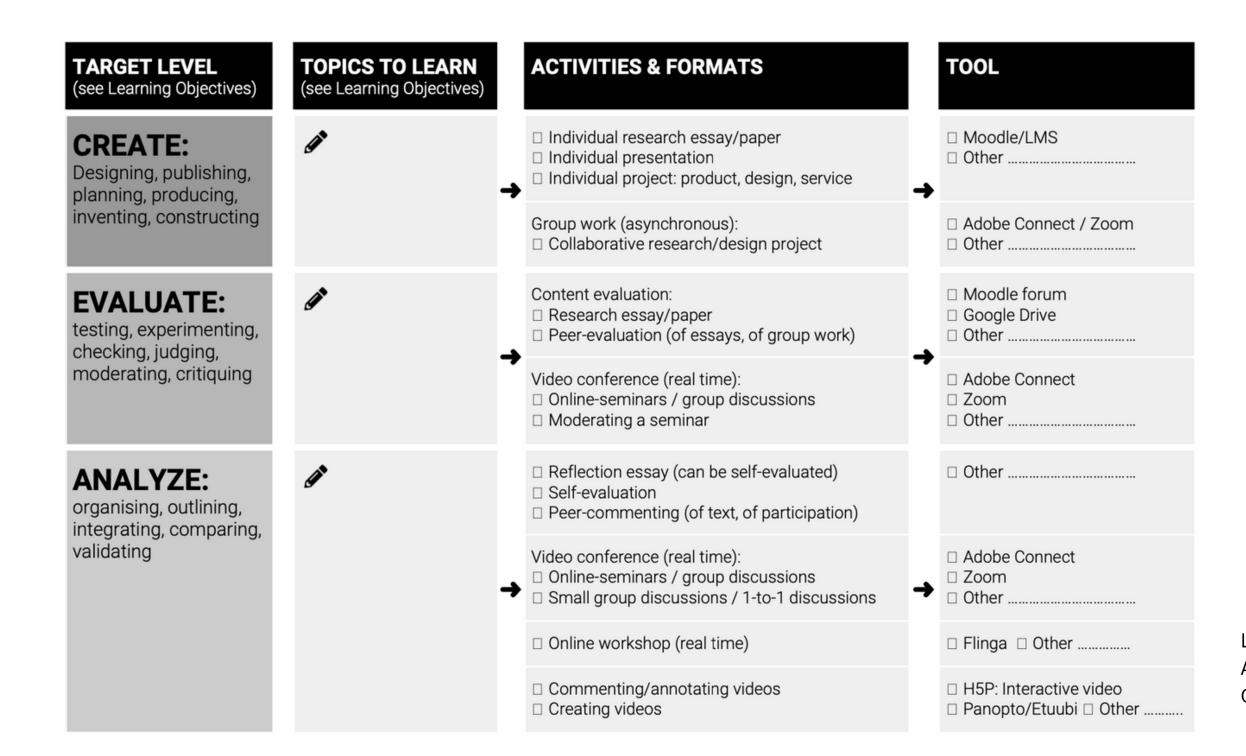
Now move to discussing your learning outcomes (20-25 minutes)



In the same groups, please discuss:

- what would be your main objectives and learning outcomes of the MOOC (think of at least 2-3 LOs)
- what assessment methods will help you to achieve these learning outcomes?
- what tools on Moodle you can use to design this study activity?

Example to follow

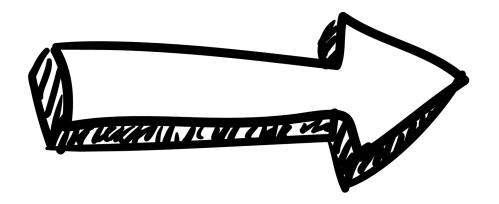


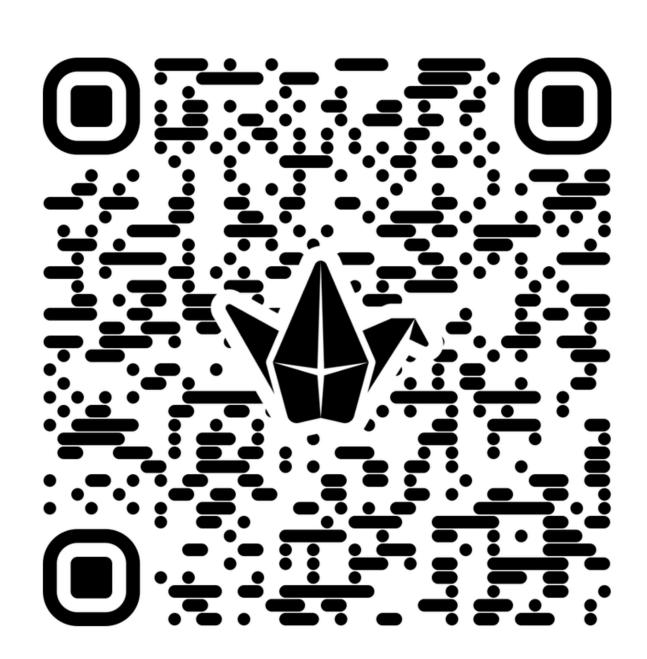
Learning Design Toolkit (2019), by Akseli Huhtanen, Aalto University, is licensed under Creative Commons Attribution 4.0 International license.

Example to follow

For online group

Link: https://padlet.com/anna_beitane/10-02-workshop-baag02xsjisjhsw2





Share your group discussion (5-10 minutes)



- 1-2 (in person) groups share your findings
- 1-2 (online) groups share your ideas